

SAMPLE RECRUITER WORK LOG

The following is one sample of a resource that recruiters may use to assist them in documenting their recruiting efforts and communication with migrant families.

SAMPLE Daily Recruiter Work Log TEXAS MIGRANT EDUCATION PROGRAM

Name: _____ Date: _____ Day: _____

| | 5am | 6 | 7 | 8 | 9 | 10 | 11 | Noon | 1pm | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | Midnight | |
|-----------|-----|---|---|---|---|----|----|------|-----|---|---|---|---|---|---|---|---|----|----|----------|--|
| Off | | | | | | | | | | | | | | | | | | | | | |
| Driving | | | | | | | | | | | | | | | | | | | | | |
| Site Work | | | | | | | | | | | | | | | | | | | | | |

Total Hours Worked _____

| From: Station/Address | To: Camp (or Address if City) | City | # Miles | Activity/Notes |
|--------------------------|----------------------------------|------|---------|----------------|
| | | | | |
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| | | | | |
| | | | | |
| | | | | |

Beginning Odometer: _____ Ending Odometer: _____ Total # of miles: _____